

THE POSTAL BULLETIN

Published daily, except Sundays and legal holidays, by direction of the Postmaster General, for the information and guidance of officers and employees of the Postal Service.

VOL. XXXIX.

WASHINGTON, SEPTEMBER 3, 1918.

NO. 11744

ORDERS OF THE POSTMASTER GENERAL.

OFFICE OF THE POSTMASTER GENERAL.
WASHINGTON, AUG. 30, 1918.
ORDER No. 1935.

The last paragraph of Orders Nos. 1654, 1652 and 1653, dated July 2, 1918, and Order No. 1752, dated July 24, 1918, is hereby amended to read as follows:

"His actual and necessary traveling expenses will be paid from the appropriation for Labor Saving Devices, 1919."

Substituting the words "Labor Saving Devices" for "Canceling Machines."

A. S. BURLERSON,
Postmaster General

Reinstatement, Clerks And City Letter Carriers, And Transfers.

OFFICE OF FIRST ASS'T P. M. GEN.,
WASHINGTON, AUG. 28, 1918.

Postmasters are hereby informed that in reinstating clerks or city carriers who resigned prior to July 1, 1918, they should be given the benefit of the two-hundred-dollar increase, following the present rule.

Such employee who resigned on account of ill health may be reinstated at his former salary, plus two hundred dollars; i. e., those receiving \$800 at the time of separation may be reinstated at \$1,000; those receiving \$900 at \$1,100, and those receiving \$1,000 at \$1,200, etc.

Such employee who was separated without delinquency or misconduct for any reason other than ill health may be reinstated, if there is a vacancy, at a salary one grade lower than that received at time of separation, plus two hundred dollars; i. e., those receiving \$300 may be reinstated at \$1,000; those who received \$900 at \$1,000; those who received \$1,000 at \$1,100, etc.

Postmasters are instructed to reinstate no employee prior to the Department's approval. In order to avoid unnecessary correspondence and delay, postmasters should submit with their recommendations for reinstatement a specific statement showing why the employee resigned from the service, whether there are two or more members of his family employed in the competitive classified service, and to what vacancy it is intended to assign him.

The transfer of an employee from another branch of the service to the clerical or carrier force of an office will not be approved when there are available substitutes unless good service reasons are submitted.

When a supervisory employee leaves the service to enter the military or naval service of the United States, and the postmaster desires to fill the position temporarily by the promotion of another employee in the office, the Department will approve such promotion if the employee to be advanced will submit with the postmaster's recommendation a statement to the effect that should the employee on military duty return to the office, he will accept reassignment to his former position and salary.

When the transfer of a rural carrier is effected, salary will be fixed at a rate not higher than that to which he could have been advanced automatically had his entire period of service been as clerk or city letter carrier, and in no instance will he be given a salary higher than \$1,300 at a first class office, or \$1,200 at a second class office.

Postmasters should instruct all persons seeking reinstatement, transfer or appointment of the fact that when an employee absent on military leave returns to duty, if no vacancy exists, the last appointed clerk (if the absent employee is a clerk) or the last appointed carrier (if the absent employee is a city carrier) must be reduced to the substitute roll.

ALLOTMENT CHECKS.

AUGUST 29, 1918.

Postmasters will note that allotment and allowance checks mailed from the Bureau of War Risk Insurance now bear the following indorsement:

"Postmaster:

"This letter must be delivered to addressee through regular channels. If addressee has moved or died, return to sender with statement of facts."

The word "Moved" in this indorsement does not preclude delivery in case of a change of street address in the same city, nor in case of a temporary absence from the delivery of the post office of address. In every instance of permanent removal from the delivery of the office of address, the letter should be indorsed "Removed" with the new address, if known, and returned, under additional cover, to the Bureau of War Risk Insurance.

In the event of death of the addressee, the letter should be indorsed "Deceased," with date of death, if known, and returned without additional cover.

J. C. KOONS,
First Ass't P. M. Gen.

NOTICE.

OFFICE OF SECOND ASS'T P. M. GEN.,
WASHINGTON, AUG. 30, 1918.

To All Postmasters:

Include the name of S. S. Salmon & Company, Manila, P. I., in the list of firms to whom shipments of firearms may be made.

OTTO PRAEGER,
Second Ass't P. M. Gen.

ORDER OF THE POSTMASTER GENERAL.

ORDER No. 1934.

The Postal Laws and Regulations of 1918 is hereby amended by the addition of the following as section 56½:

All contracts entered into on behalf of the Post Office Department or the Postal Service shall contain the following covenant:

The contractor expressly warrants that he has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission, or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demanded by him, included any sum by reason of any such brokerage, commission, or percentage; and that all money payable to him hereunder is free from obligation to any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the United States, and that the United States may retain to its own use from any sums due or to become due thereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

No person shall be received as a contractor for furnishing supplies of any kind whatsoever to the Post Office Department or to the Postal Service who is not a manufacturer of or regular dealer in the articles which he offers to supply.

In inviting proposals the attention of bidders shall be directed to these requirements.

A. S. BURLERSON,
Postmaster General.

SURPLUS STAMP STOCK.

OFFICE OF THIRD ASS'T P. M. GEN.,
WASHINGTON, AUG. 31, 1918.

Postmasters at direct-accounting and at central-accounting post offices will submit to the Third Assistant Postmaster General (Division of Stamps), in October, statements of postage stamps, stamp books, plain stamped envelopes, and newspaper wrappers held by them in excess of one year's estimated supply. Instructions will then be given by the Department to transfer the surplus stock to other postmasters as requisitions are received by the Department. The list must not include office-request envelopes or postal cards, and it should be prepared in statement form under headings as follows:

Surplus Stamp Stock Available for Transfer.

Kind of stock.	Quantity.	Value.	Packed in boxes of—
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The foregoing report should be made by central-accounting postmasters after they have filled requisitions of district postmasters at the close of the quarter ending September 30, 1918.

THE ATTENTION OF ALL POSTMASTERS IS PARTICULARLY DIRECTED TO SECTIONS 53 55, PAGE 37, 1918, POSTAL GUIDE.

Street Number At Which Registered Articles Are Delivered Not To Be Furnished The Senders.

Postmasters are advised that section 523 of the P. L. and R. does not contemplate furnishing information to senders as to the street addresses at which registered matter is delivered. Requests for such information, as well as those that an addressee add his address in receipting for registers, must, therefore, be denied.

No exceptions must be made other than in those instances mentioned in Article 4, page 70, of the July, 1918, Postal Guide; the notice published in The Postal Bulletin of August 14, 1918, under the caption "Registrants' Addresses Furnished to Local Boards," and in similar notices which may be published from time to time.

Amended Instructions Regarding Money Orders To Prisoners Of War.

SEPTEMBER 3, 1918.

Postmasters are notified that the instructions relative to money orders for prisoners of war which appear on page 87, paragraphs 83 to 89, inclusive, of the Official Postal Guide for July, 1918, are hereby rescinded, and the following should be observed in lieu thereof:

Postmasters will not hereafter issue money orders payable to German prisoners of war in allied countries or to enemies of the United States interned in neutral countries unless the application is accompanied by a license from the War Trade Board. Patrons of the money-order service desiring to send money to such prisoners should be referred to the War Trade Board, Bureau of Enemy Trade, Washington, D. C.

Money orders intended for Americans, or for subjects of Great Britain, France, Italy, or other countries engaged against Germany in the present conflict, who are prisoners of war in Germany or in the countries allied with her, should be issued on the domestic form and with the usual charge for fee, payable to the American Red Cross at Washington, which will undertake to forward the money to the prisoner.

A strict compliance with these amended instructions is expected.

A. M. DOCKERY,
Third Ass't P. M. Gen.

OFFICE OF THE POSTMASTER GENERAL.
WASHINGTON, AUG. 30, 1918.

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The contractor expressly warrants that he has employed no third person to solicit or obtain this contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that he has not paid, or promised or agreed to pay, to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission, or percentage upon the amount receivable by him hereunder; and that he has not, in estimating the contract price demanded by him, included any sum by reason of any such brokerage, commission, or percentage; and that all money payable to him hereunder is free from obligation to any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. He further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the United States, and that the United States may retain to its own use from any sums due or to become due thereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

No person shall be received as a contractor for furnishing supplies of any kind whatsoever to the Post Office Department or to the Postal Service who is not a manufacturer of or regular dealer in the articles which he offers to supply.

In inviting proposals the attention of bidders shall be directed to these requirements.

A. S. BURLERSON,
Postmaster General.

POST OFFICES ESTABLISHED.

FLORIDA.
79136. Steen (1640†), Levy Co. Special from Donnellon,* 9 ms. SE.; Lebanon, 7 ms. SW. [10 aug

KENTUCKY.
69196. Unsona (1775†), McCreary Co. Special from Whitley City,* Barrenfork, 6 ms. NW. [1 aug

NORTH CAROLINA.
75103. Baldwin (1526†), Ashe Co., 218077 and 114502. Fleetwood, 3½ ms. S. (Reestablished.) (Todd.*) [12 aug

PENNSYLVANIA.
42308. Hulmeville, Bucks Co. Order of Aug. 24, 1918 (Bul. 11798), discontinuing this office, is rescinded. [31 aug

TENNESSEE.
57747. Cordell (1776†), Scott Co., 127513. Norcross, 6 ms. SE.; Winona,* 3 ms. N. [16 aug

WASHINGTON.
70677. Cloquallum (5654†), Mason Co. Special from Skelton, 16 ms. E.; Elma,* 12 ms. S. [1 aug

71449. Vesta (5705†), Grays Harbor Co., 171520. Brooklyn, 7 ms. SE.; Cosmopolis, 16 ms. NW. (Montesano.*) [2 aug

* Present address of P. M. † Unit number.

POST OFFICE SITES CHANGED.

ARKANSAS.
Athelstan, Mississippi Co., ¼ m. NW. on 47155. [8 aug

FLORIDA.
Romance, White Co., 300 ft. NE., 47328 and R. D. 1, Romance. [25 july
Cortez, Manatee Co., 690 yds. SW., on 23353. [7 aug

KENTUCKY.
Ages, Harlan Co., 150 ft. N., on 123512. [17 aug
Pleasant View, Whitley Co., 750 ft. E., on 129524. [8 june

LOUISIANA.
Security, Catahoula Co., ¾ ms. NW., on 49022. [23 july

MAINE.
West Bethel, Oxford Co., 185 ft. SE., on 101509 and 201135. Effective Aug. 27, 1918. [27 aug

MISSOURI.
Ira, LaClede Co., ¼ m W., on 45403. [24 july

NEBRASKA.
Memphis, Saunders Co., 493 ft NW., on 157528. [19 aug

NORTH CAROLINA.
Estatoc, Mitchell Co., 40 ft. W., on 18430. [25 july

OHIO.
Spring Valley, Greene Co., 350 ft. SE., on 131553 and 235324. Effective Aug. 27, 1918 [27 aug

OKLAHOMA.
Beland, Muskogee Co., 1 block E., on 153513. [17 aug
Glover, McCurtain Co., 23 ft. SW., on 53371. [12 aug

SOUTH DAKOTA.
Herreid, Campbell Co., 25 ft. N., on 161502. [18 aug

VIRGINIA.
Caret, Essex Co., 75 yds. W., on 14268. [19 aug

WEST VIRGINIA.
Roy, Wayne Co., 1 m. E., on 16495. [18 aug

WISCONSIN.
Kimberly, Outagamie Co., 600 ft. S., on 232003 and 189544. [19 aug

Effective at Once.
ARKANSAS.
Cave Springs, Benton Co., 75 yds. N., on 147063. [27 aug
MISSISSIPPI.
Denmark, Lafayette Co., 175 yds. W., on 26175. [27 aug

POST OFFICES DISCONTINUED.

Effective Sept. 14, 1918.

ALABAMA.
Prescott, Saint Clair Co., 121552. Mail to Odenville. Supplies and records to Montgomery. [29 aug

CALIFORNIA.
Bouldin Island, San Joaquin Co., 76094. Mail to Frodsham. Supplies and records to Sacramento. [29 aug

Throop, Sonoma Co. Special from Cloverdale. Mail to Cloverdale. Supplies and records to Sacramento. [29 aug

OREGON.
Sepanex, Morrow Co. Special from Echo. Mail to Echo. Supplies and records to Spokane, Wash. [30 aug

PENNSYLVANIA.
Glenhazel, Elk Co., 110561. Mail to Johnsonburg. Supplies and records to Pittsburgh. [29 aug

Pennside, Erie Co., 110559. Mail to Albion. Supplies and records to Pittsburgh. [29 aug

VERMONT.
Central, Essex Co., 102509. Mail to Guildhall. Supplies and records to Boston, Mass. [20 aug

VIRGINIA.
Waubay, Greensville Co., 14770. Mail to Purdy. Supplies and records to Richmond. [30 aug

SUMMER POST OFFICES.

COLORADO.
Association Camp, Larimer Co., was closed for the season Aug. 3, 1918.

MASSACHUSETTS.
Craigville, Barnstable Co., will close Sept. 21, 1918.

R. P. O. SERVICE CHANGED.

Joplin, Mo., & Denison, Tex., BPO. Discontinuance: Trains 1 and 2, between Joplin, Mo., and Baxter Springs, Kans., 16.3 ms; the new line to be the Baxter Springs, Kans., & Denison, Tex., RPO., 312.04 ms. [8 sept

POSTMASTERS COMMISSIONED.

FOURTH CLASS.

Aug 30, 1918.

bc Mrs. Dixie Vaughn.....Athelstan, Ark
c Frank Jones.....Gaines Landing, Ark
c Edward M. Meroney.....Meroney, Ark
bc John R. Hallman.....Romance, Ark
c Dora May Blakely.....Washita, Ark
c Fritz Bockman.....Frodsham, Cal
c Mary V. Calhoun.....Clara, Fla
bc Thomas R. Fulford.....Cortez, Fla
*d Lawrence P. Knepton.....Steen, Fla
c Mary E. Gould.....Saint Simons Island, Ga
c Franklin P. Bonnell.....De Lamar, Idaho
c Roy F. Cowlin.....Hartland, Ill
bc William M. Howard.....Ages, Ky
c Kate L. Harris.....Middlereek, Ky
bc La Fayette C. Lay.....Pleasant View, Ky
*d Elias C. Bryant.....Unsona, Ky
bc Earl Hamilton Montgomery Security, La
c Daniel M. McFarland.....Montville, Maine
c Douglas D. Stover.....Penn, Miss
bc James H. Brakebill.....Ira, Mo
c Edward H. Dellinger.....McGee, Mo
c William M. Porter.....Gilman, Mont
c Miss M. Mae Bogard.....Avoca, Nebr
c Laura R. Fisher.....Burton, Nebr
c Kittie E. Leaneagh.....Harmony, Nebr
bc Blanche M. Clouse.....Memphis, Nebr
*c Thomas M. Parkinson.....Milnesand, N Mex
c Sofia N. Maestas.....Porvenir, N Mex
c Fannie A. Highsmith.....Taft, N Mex
c Daisy Moshier.....Dutchess Junction, N Y
c Holland R. Hoagland.....Kanona, N Y
c Samuel Woods.....New Scotland, N Y
c James V. Thomas.....Askin, N C
d Hamilton D. Edwards.....Baldwin, N C
*bc Ely L. Woody.....Estatoc, N C
c Virlin A. Campbell.....Maggie, N C
c Henry C. Shanks.....Poplargo, Ohio
bc Lewis H. Norton.....Beland, Okla
c Ki McReynolds.....Fleetwood, Okla
bc Loula Miller.....Glover, Okla
c Alice Wright.....Isabelia, Okla
c Lula Buffie.....Lock No. 4, Pa
c Bertha V. Casey.....McCance, Pa
c Eida Rothermel.....Urban, Pa
bc John W. Blair.....Herreid, S. Dak
c Joseph A. Dibrell.....Bon Air, Tenn
*d Nevada Robbins.....Cordell, Tenn
c Claiborn T. Osman.....Clairmont, Tex
*c Albert Lane.....Cuney, Tex
d Maud Martin (married).....Grosvenor, Tex
c Lena Myrl Dawson.....Kermit, Tex
c Hiram H. Buck.....Los Indios, Tex
c Polly Harrison.....Newark, Tex
c Horace E. Brown.....Springfield, Tex
*c Sarah J. Owens.....Cannady, Va
bc Lemuel G. Mundie.....Caret, Va
c Thomas H. Hollman.....Mechanicsburg, Va
*c Bama P. Dyer.....Ramsey, Va
*c Louisa E. Swann.....Walmsley, Va
c David S. Hanley.....Bayne, Wash
*d Albert E. Ashley.....Cloquallum, Wash
c Louise Pollard.....Kopiah, Wash
c Otto M. Murphey.....Mossyrock, Wash
c Henry M. Crawford.....Shaw Island, Wash
d Edman H. Lester.....Vesta, Wash
*c Benjamin L. Mullins.....Harmony, W Va
c George Beau.....Landisburg, W Va
*bc Sam Smith.....Roy, W Va
bc William H. Feweger.....Kimberly, Wis
c John H. Lane.....Schlerville, Wis

* Not money-order. d New office.
bc Site changed. h Reappointment.
c New postmaster.